

MIDDLE TENNESSEE PUBLIC PURCHASING ASSOCIATION



November, 2007



CURRY'S CORNER:

Hello Everyone! The month of November is here along with the brisk early morning breeze. This is the time of year where we traditionally set aside time to give thanks for our many blessings.

November is also a very busy month for our Middle Tennessee Public Purchasing Association and its members. I would like to take this time to quickly highlight these months' activities.

The month kicked off with the NES Vendor Awareness Day program on Supplier Diversity, which I am sure was very successful. The next event will be the TAPP fall conference, November 7-9, 2007, being held in beautiful Pigeon Forge Tennessee. Around the corner from that is the LEAP course on "Introduction to Public Procurement", held at NES on November 12-14, 2007.

The month of November will culminate with our Annual Thanksgiving MTTPA meeting at the Tennessee Tower building on November 15, 2007.

I am encouraging every one to come and participate as we vote for our new MTTPA officers for 2008. There promises to be GOOD FOOD and FUN for all...

See You At The Tower!

Curry

Curry Corder, Chapter President



NOVEMBER MEETING-Reservations Needed Now Please

Who is the Speaker? Information Unavailable

What is the program? Thanksgiving Dinner & Election of Officers

Where is the meeting? 4th Floor Tennessee Tower enter near 7th & Union

When will it be? 11:30 a.m. Thursday Nov.15th Finished before 1 p.m.

Why are we meeting? To hear a good speaker, eat a fantastic Thanksgiving dinner together catered by Monels, network with others, and elect officers for 2008

How can I make a reservation? Email Chapter Member **Helen Crowley**. More information on the next page

Middle Tennessee Public Purchasing Association Thanksgiving Lunch

Thursday, November 15th, 2006 11:30 a.m. – 1:00 p.m. 4th floor Tennessee Tower

\$10.00 per person 2007 dues paid chapter members-others welcome @\$14.50 each

Please respond to Helen Crowley by November 9th, 2006 to secure your reservation. Don't assume a meal will be prepared and table set for you if you don't make an advance reservation at helen.crowley@state.tn.us You may send your check to Helen or give it to her at the meeting. Direct questions to Helen at 741-3836



Traditional Thanksgiving Dinner Menu

*Slow Roasted Real Turkey with
Cornbread Dressing, Giblet Gravy & Cranberry Sauce
Sweet Potato Casserole, Broccoli salad with pecans and raisins
Caramel Pumpkin Pie with Crumb Topping
Menu comes with yeast rolls or biscuits, peach preserves
And Sweet & Unsweetened Iced Tea*

Name: _____

Phone: _____

Amount Enclosed: \$ _____

Return the above form with your remittance to Helen at:

*Dept. of General Services, Purchasing Division
312 8th Ave., North, 3rd floor
Nashville, TN 37243-0557*



Everyone will need to enter the Tennessee Tower on the 7th Avenue side going down the stairs (7th Avenue near Union). You will need to show a valid State issued ID (drivers license) to security. The room is the 4th floor lobby area. You will either need to take the elevator or escalator up one floor.



Minutes of the Middle Tennessee Public Purchasing Association 10/18, 2007

President Curry Corder called the meeting to order at 12:00 PM. At this time he turned the meeting over to VP of Programs, Amanda Cochran. Amanda introduced the guest speaker, Carlyle Carroll, Vice President of Recruitment, Nashville Chamber. Mr. Carroll told the group in attendance who the Nashville Chamber was and how they went about recruiting businesses to relocate to the Nashville, TN area.

Following the guest speaker, President Curry Corder welcomed members and guests to the meeting. Curry asked if we had any guests attending. There were no guests attending the October 2007 meeting. Curry asked if everyone had received the minutes from the September 2007 meeting, and if there were additions or changes that needed to be made. The minutes were approved by a voice vote.

Treasure Ken Hackett gave his report with a beginning balance of \$6,724.64; Deposit of \$15.00; Withdrawal of \$100.02; new balance of \$6,639.62. The treasurer's report was approved by a voice vote. At this time, Curry asked everyone to get with Ken to see if their 2007 membership had been paid. Sondra Howe mentioned that everyone who had paid their 2007 membership dues should receive a receipt documenting their payment.

Stan Melton, who is acting in the role of VP of Professional Development, reminded everyone about the LEAP course scheduled for November 12-14, 2007 at NES. Stan told the membership about the course instructor, Jane Lopez. Stan had recently spoken with Ms. Lopez, and she mentioned she is anxious to come back to Nashville. Stan then asked Secretary Jay Thompson to tell about the "marketing tool" used for the LEAP course. Jay told the membership that he, Kim Marable, Leslie Mitchell, Stan and Donna Melton researched all counties surrounding Davidson County. All of the surrounding county and city government agencies, and universities received a brochure about the LEAP course.

Robin Deiterich, VP of Membership was absent.

Angie McDonald was mentioned and thanked for putting together the slate of officers for 2008. The 2008 slate of officers are: President - Brian Wilcox; Vice President of Programs – Kim (Marable) Hopkins; First Vice President of Professional Development – Sheila Douglas; Second Vice President of Membership – Stephen Yates; Secretary – Ken Hackett; Treasurer – Sondra Howe

Curry announced that the membership would vote at the November meeting. The new officers will be installed at the December meeting.

Curry asked Helen Crowley to give an update on the Thanksgiving and Christmas Luncheons. Helen said that either Arnold's or Monell's would cater the Thanksgiving Lunch. The Thanksgiving lunch will be November 15, 2007 at the Tennessee Towers. Helen said the lunch would be either \$12 or \$14 per person. It was mentioned that if you're a paid member, this would a very inexpensive lunch due to MTPPA subsidizing (\$10.00) the cost. Helen said the Christmas Luncheon will possibly be December 13th or December 18th. Helen told everyone to be watching for a flyer via email or the MTPPA Newsletter. While discussing the upcoming luncheons, MTPPA's tax exempt status was mentioned. President Curry Corder is currently working with NIGP on this situation.

Bob Watkins asked the group in attendance about some ethical concerns he had about soliciting vendors. Stan Melton, Jeff Gossage and Helen Crowley all offered advice.

Sheila Douglas, 2007 TAPP Secretary reminded everyone about the TAPP Fall Conference, November 7-9, 2007 in Pigeon Forge, TN.

In closing, Curry asked everyone to pay attention to the "upcoming events" in the MTPPA Newsletter. The meeting adjourned at 12:51 PM.

Respectfully Submitted,

Jay Thompson

Jay Thompson, Secretary

Introduction to Public Procurement

A three day NIGP LEAP Seminar will be held November 12 -14. Details on page 7. If interested, **please register now** so materials can be ordered. We still have room for a few more to attend.

PHOTOS FROM OCTOBER MEETING

Speaker was Mr. Carlyle Carroll, Vice President of Recruitment, Nashville Chamber
Photos courtesy of Chapter Nominating Committee Chairperson, Ms. **Angie McDonald**



How many of these chapter members can you name who attended the October meeting?



VP of Programs
Amanda Cochran
introduces speaker
Carlyle Carroll

Nominations for 2008 Chapter Officers

As called for in the Chapter Bi-laws, President **Curry Corder** recently appointed **Angie McDonald** to chair the nominating committee to select a slate of officers for next year:

Angie presented the following list at the October meeting of persons recommended for office in 2008:

Name:	Office	Jurisdiction
Brian Wilcox	President	City of Franklin, Tennessee
Kim Marable	VP Programs	Metro Govt. of Nashville & Davidson County
Sheila Douglas	1 st VP Prof. Development	Nashville Electric Service
Stephen Yates	2 nd VP Membership	State of Tennessee
Ken Hackett	Secretary	Metro Govt. of Nashville & Davidson County
Sondra Howe	Treasurer	Metro Govt. of Nashville & Davidson County

Other nominations will also be taken at the November meeting when the election will be held. If you or someone you know is interested in running for an office, you/they can be nominated from the floor. As all us purchasing pros know, competition is good! Whether or not you become an officer for 2008, there is always opportunity to serve as a committee chair or committee member. Just step up to the plate!

An installation of officer's ceremony will be held at the December meeting. The new officers officially take over January 1, 2008.



MIDDLE TENNESSEE PUBLIC PURCHASING NEWS

A monthly publication of the Middle Tennessee Public Purchasing Association
Please send chapter news items and articles of interest to Stan.melton@nashville.gov



UPCOMING EVENTS:

Wed.-Fri. Nov. 7th-9th TAPP Fall Conference in Pigeon Forge

Fri. Nov. 9th deadline for Thanksgiving Meeting Reservations to Helen Crowley

Mon. Nov. 12th Veterans Day Parade beginning at 11 a.m. on Broadway

Mon.-Wed. Nov. 12-14, 2007 LEAP Course at NES
"Introduction to Public Procurement"

November 15, 2007 Annual Thanksgiving MTPPA Meeting at the Tennessee Tower

Thursday November 22nd Thanksgiving Day

Monday Nov. 26th deadline for reservations to Helen Crowley for December 18th meeting

December 12th Wed. 8 a.m. CPPB & CPPO exams given at Metro Purchasing

December 18th Tuesday 11 a.m. until? Annual Holiday meal at Doubletree Hotel
member recognition, and installation of officers

The 2008 NIGP Annual Forum will be held in Charlotte, North Carolina July 26-30, 2008

MTPPA 2007 Chapter Officers

President-----Curry Corder: 271-1743 curry.corder@mnps.org
Vice President-Programs-----Amanda Cochran: 747-3759 acochran@nespower.com
Acting 1st VP Prof. Dev. & Immediate Past Pres.---- Stan Melton: 862-6669 stan.meltonr@nashville.gov
2nd Vice President – Membership -----Robin Dieterich: 741-1010 robin.dieterich@state.tn.us
Secretary-----Jay Thompson: 747-3758 jethompson@nespower.com
Treasurer-----Ken Hackett: 862-6648 ken.hackett@nashville.gov



Visit the chapter web site www.mtpa.net Please email Donna Melton if you have any items to be posted at donnajmelton@comcast.net

PROFESSIONAL DEVELOPMENT – Stan Melton Vice President

INTRODUCTION TO PUBLIC PROCUREMENT **LEAP Course Scheduled Nov. 12-14 at NES**

As you know, your chapter professional development committee for this seminar has been working hard to plan an outstanding seminar and invite others working in governmental purchasing in middle Tennessee to join us. Complete details are in a brochure which may be found on our web site at www.mtpa.net **We still room for a few more but you must make your reservations on the web site or email stan.melton@nashville.gov**

ARE YOU CERTIFIED?



If not, you can take either **the CPPB or CPPO exam in Nashville in the Metro Purchasing Training Room on Wednesday December 12th**. At least three or four people are seriously considering taking it then

In January, 2008 the exam fees increase and a completely new and more comprehensive exam will be given beginning mid 2008. Plans are now being made for another review course in January and February, 2008 with an exam here in Nashville in March.

The chapter is also considering offering some financial aid to limited number of chapter members who can not receive reimbursement from their employer.

So here is what you need to do:

- 1) Make up your mind now to "Just do it"
- 2) Register for the exam with UPPCC as it takes at least several weeks to process application
- 3) Let Stan Melton or Sheila Douglas know if you're are considering sitting for the March 2008 exam and/or taking the January/February review course.

Below is a link to the UPPCC web site which provides the criteria for eligibility and the benefits of being certified among other things. Please review this information and let us know if you are interested.

http://www.uppcc.org/become_certified/become_certified.aspx

State of Tennessee adopts NIGP Commodity Codes

The following is part of an article that appeared in a recent issue of NIGP's *Buy Weekly* publication:

NIGP Code: State Adoption Grows

Periscope Holdings, Inc., sole custodian and marketer of the NIGP Code, recently announced that two new states, Maryland and Tennessee, have joined the family of NIGP Code users. With the addition of Maryland and Tennessee, 33 states have now licensed the NIGP Commodity/Services Code for use in statewide financial and purchasing software systems used by agencies and local jurisdictions.

Both Maryland and Tennessee have sponsored the internal use of the NIGP 5-Digit Code for all state agencies. They join Arizona, New Jersey, South Carolina, Texas, and Wisconsin as leaders in standardizing statewide purchasing activities through use of the Code.

"We are very excited," said John Walters, President of NIGP Code Services. *"Maryland and Tennessee are leading the charge toward standardized purchasing activities. We look forward to rolling out the Code over the course of the year to all agencies within those states."*

Today, over 1,400 government agencies use the NIGP Code to support their purchasing, logistics and financial operations. For more information about the NIGP Code and how it can improve your day-to-day operations and planning for the future, e-mail info@nigp.com or call (800) 757-6064

Metro Nashville Government Implements eProcurement System An update from Chapter Member Sondra Howe



In March 2006, as a result of a competitive Request for Proposal process, Metro Nashville Purchasing Division awarded a contract to Smart and Associates for the planning and implementation of an internet based electronic commerce procurement solution. Ariba, a leading provider of spend management solutions, was selected as the software solution. The Ariba Spend Management solution when fully implemented will provide Metro with an integrated electronic web-based 'Source to Pay' process that addresses all components of the entire purchasing cycle. The eProcurement framework utilized by Metro consists of Ariba Buyer (purchase requisition/e-catalogs/purchase orders via email), Ariba Category Management (project management), Ariba Sourcing (electronic bidding), and Ariba Contract Workbench. Metro will utilize the Ariba Analysis module for storage of data and reporting on performance results.

Prior to the implementation of the Ariba eProcurement System, Metro's users' visibility to what was available under existing contracts was very limited. The manual system did not provide for historic

spend data against contracts nor compliance to existing contracts. The eProcurement system provides for availability to the system 24/7 through the use of the web, workflow management through email notification and ability to track progress of all stages of the purchasing function. Suppliers through Ariba Sourcing will submit their bid/proposal responses on-line electronically in a double-blind environment. Finally, upon receipt of goods/services suppliers are evaluated based on their delivery of both goods and services.

The project began with the implementation of a new on-line supplier registration and management system. Metro's legacy supplier database was retired in July, 2006 and all suppliers desiring to do business with Metro were required to re-register on SMARTrac Supplier Registration System. The supplier information is self maintained by suppliers and each profile is visible to all registered suppliers as well as Metro users. SMARTrac is a web-based supplier portal. This tool is used by Metro to manage supplies doing business with Metro Government. The SMARTrac Management System allows Metro to track contract compliance for participation of Small and Disadvantaged Businesses in Metro contracts. In October 2007 enhancements to the supplier registration and management system were implemented that provides for payment tracking for both prime contractors and subcontracts, documents management of certificates of insurance and MWBE certificates, and an electronic bidding opportunity bulletin.

Since January 2007, seventeen (17) departments have received training and have gone live on the Ariba eProcurement system. The remaining Metro departments are scheduled to go live by May 2007.

The Metro eProcurement Program Team consists of Sondra Howe, eProcurement Manager; Robert Browning, eProcurement Application Administrator; Joya Jones, eProcurement Trainer and Application Support; and Jan Wiles, SMARTrac Administrator.

Too serious?? Are procurement folks too serious? I don't think so. Two buyers were recently talking and I heard one of them tell the other one the following true story: *A truck driver was making real good time on Interstate 40 near downtown Nashville when he saw a sign "Low Bridge Ahead". Before he knew it, his truck was stuck under the bridge. Traffic was backed up for miles. Finally, a Metro police officer arrived and got out of his cruiser. He put his hands on his hips and said "Stuck, huh?" "No, the truck driver says. I was just delivering the bridge that TDOT ordered when I ran out of gas."*



Dues & Membership Information

According to our Treasurer and Membership Vice President, those listed below have paid their 2007 chapter dues which are only \$15. If you are not listed below, please fill out the application which is on our web site at www.mtppa.net and send it along with your payment to Treasure **Ken Hackett**. Remember, you must be a paid member in order to receive the subsidized member price for the November and December meetings you must be a paid up member Thanks for your assistance on this.

Mike Allen, Bill Ammonett, John Bissell, Pat Briggs, Bob Browning, Stacey Copeland, Paula Cole, Curry Corder, Al Cox, Helen Crowley, Dee Davis, Milton Detiller, Robin Dieterich, Beth Dooley, Richard Duncan, Len Dupilka, Pat Edwards, David Friedlander, Barbie Galbreath, Randy Gannon, Joan Gilbert, Jeff Gossage, Ken Hackett, Mike Hayes, Ted Heinlein, Sandra Howe, Jeaneene Johnson, Joya Jones, David Klein, Jay Lansky, Janice Lea, Bryan Liiard, Crystal Lysinger, Zadie McClanahan, Angie McDonald, Mark Mckeel, Kim Marable, Stan Melton, Doug Milligan, Leslie Mitchell, Quinn Nowlin, Greg Polack, Sharon Pope, Barry Rawls, Susan Ray, Stephen Reksten, lori Saddler, Jo Shewmaker, Mike Spore, Lynne Steck, Casandra Swan, Brian Wilcox, Stephen Yates

TAP, TAP, TAP - ANNUAL FALL CONFERENCE

A number of our chapter members often attend the annual TAPP (Tennessee Association of Public Purchasing) meeting in beautiful Pigeon Forge Tennessee. This year it will be held at the Music Road Inn Wednesday November 7th through Friday November 9th. For additional information or registration, contact our own chapter member and a past MTPPA president, Sheila Douglas at 615 747-3881.